

INTERCOM

CHEEKTOWAGA CENTRAL SCHOOL DISTRICT

“Intercom” is a synopsis of action taken at a board meeting. It does not replace the official minutes of the Board of Education.

July 7, 2021

2021-2022 BOARD OF EDUCATION

Congratulations to newly elected Board Member, Yvonne H. Douglass
& newly appointed Board Member, Paul A. Nazzarett, Jr.

Mrs. Renee M. Wilson, President
Mrs. Heather E. DuBard, Vice President
Mrs. Yvonne H. Douglass
Mrs. Carol Kiripolsky
Mr. Paul A. Nazzarett, Jr.
Mr. Edward W. Schaefer
Mr. Derrick C. Warburton

The Board of Education, at its Organization and Regular Meeting on July 6, 2021:

1. Approved the appointment of Mary Ann Miano as District Clerk for the 2021-22 school year.
2. Appointed Heather DuBard as the Temporary Chairman of Reorganization Meeting.
3. Appointed Scott Zipp to serve as Acting District Clerk during the 2021-22 school year whenever the District Clerk is incapacitated or otherwise unavailable to perform her normal duties.
4. Approved the appointment of Nemma Estrada-Bogdan as District Treasurer for the 2021-22 school year at the approved stipend.
5. Approved the appointment of Lynne Schunk as Deputy District Treasurer for the 2021-22 school year.
6. Approved the contract for Brian Krause as Internal Claims Auditor effective July 1, 2021 through June 30, 2022.
7. Approved the appointment of the Audit Committee Members for 2021-22: Jane Okun, Stanley Kaznowski, Robert Flowers, Carol Kiripolsky, BOE and Edward Schaefer, BOE.
8. Approved purchasing policies in Section 5400 of the Cheektowaga Central School District Policy Manual be adopted for 2021-22 as required by Section 104-b of the NYS General Municipal Law.
9. Approved the appointment of the School Business Official as Purchasing Agent for the district and that the Director of Learning be authorized to act in this capacity when the School Business Official is unavailable.

10. Approved Krystal Washburn as the Dignity Act Coordinator at the High School.
11. Approved the appointments of Michael Fatta, Katie Daniels, Julia Hamels, and Micah Hanford as Attendance Officers.
12. Approved the following individuals be appointed as Officers of the Student Activity Fund for the 2021-22 school year:

Karin Cyganovich - President
Brian Hickson - Vice President (with authority to sign checks in the absence of either President or Treasurer, two signatures being required)
Annette Falkenhagen - Treasurer
13. Approved to appoint Hodgson Russ LLP as School Attorneys for the 2021-22 school year pursuant to the agreements, and authorize the Board president and/or Superintendent to sign such agreements.
14. Approved the following depositories for the funds as indicated: NYLAF, M & T Bank and Chase Bank - All school funds (General, Cafeteria, Special Aid, Trust and Agency, Trust Expendable and Capital).
15. Approved Petty Cash Funds be established for the 2021-22 school year as follows:

High School \$100 Principal (Karin Cyganovich)
Middle School \$100 Principal (Patrick Cullinan)
Union East Elementary School \$100 Principal (Melissa Mitchell)
Business Office \$100 School Business Official
16. Approved that the Treasurers' Bond be established at \$100,000.
17. Approved to authorize the Superintendent and the District Treasurer, in her absence, to invest funds in savings and other interest bearing accounts so that the maximum interest return on funds be obtained. Investments shall be by check or electronic transfer, and may include savings accounts, time open accounts, Certificates of Deposits, Repurchase Agreements, Treasury Bills, and Board approved Cooperative Investment Program (NYLAF Securities).
18. Approved that the Superintendent be authorized to approve attendance at conferences, conventions, workshops.
19. Approved that the Superintendent be authorized to transfer funds between and within functional budget units. The new limits for such transfers shall be sums not exceeding \$10,000, as permitted by Commissioner's Regulation 170.2.
20. Approved that the Superintendent be authorized to apply for Grants in Aid (State and Federal) as appropriate.
21. Approved the Authorization to pay employees their regularly scheduled wages as approved by the Board.
22. Approved to authorize the President of the Board and the Clerk to sign the agreement for continued participation in the National School Lunch Program for 2021-22.
23. Approved to authorize a one-signature plate in a facsimile check-signing device and also to authorize the District Treasurer or Assistant Superintendent to sign checks by hand.
24. Approve to designate the Annual Budget Hearing be held on Tuesday, May 3, 2022, at 7:00 p.m. in the Board Room.

25. Recognized that State Law requires that the Annual Meeting and Election be held on Tuesday, May 17, 2022; and the hours for the election run from 12:00 noon to 9:00 p.m. in the High School Band Room.
26. Approved to reimburse persons on school district business using private vehicles at whatever the current IRS standard mileage rate is as required by negotiated agreements with the various employee associations. The current rate is \$.56/mile.
27. Approved that the School Business Official be designated the individual responsible for the certification of payrolls as required by Civil Service Law and that the Superintendent be authorized to certify payrolls in the absence of the School Business Official.
28. Approved that the School Business Official be designated the district's Record Retention Officer and Records Access Officer for the 2021-22 school year.
29. Approved that the Cheektowaga Bee be named official newspapers for the district in 2021-22.
30. Approved that the Director of Facilities be designated AHERA Compliance Officer for the district.
31. Approved that Scott Zipp and Gretchen Sukdolak and be designated Human Rights Officers for the district.
32. Approved current policy manual remain in effect for the 2021-2022 school year unless specifically modified by the Board of Education.

REGULAR MEETING

1. Approved the tenure appointment(s) as presented: - Katherine MacVittie - Special Subject Tenure Area of remedial reading January 15, 2022.
2. Confirmed the appointment(s) effective September 2, 2021 or as presented: **CCTA** - Brooke DeMarco - Special Subject Tenure Area of Physical Education and Recreation, Probationary Appointment; Ricardo Mendiola - Elementary, pending receipt of initial certification, Probationary appointment; Morgan Forte - Special Subject Tenure Area of Art, Probationary Appointment; Rachel Platt - Special Subject Tenure Area of Art; Ashley Bajer - Certified Occupational Therapy Assistant (COTA) 1.0 FTE.
3. Approved the resignation(s) as presented: **CCTA** - Ashley Bajer - From her position and a certified occupational therapy assistant (COTA) part-time effective the close of business on June 30, 2021, due to her appointment to the full-time COTA position; **CSEA** - David Liddle - From his position as a Microcomputer Tech Support Specialist assigned effective the close of business on July 9, 2021. Mr. Liddle has been employed by the district since July 2015; Deborah Williams - From her position as a Clerk Typist assigned to the Middle School effective the close of business on June 30, 2021; **COACH** - Alyssa Kling - From her position as the G Modified Volleyball Coach for the 2021 fall season effective immediately.
4. Approved the 2021 summer learning appointment(s):

Teacher Aides

Sandy Schraeder
 Maria Zaranek
 Ann Marie Heide
 Donna Zehler
 Linda Kotlowski
 Irene Wiedenbeck
 Nancy Ura

High School Summer Learning Teacher(s), \$150/day

<u>Teacher</u>	<u>Subject</u>
Tiffany Howe	Math
Brooke DeMarco	Physical Education

Substitutes - HS Summer Learning & 2021-22 School Year

Michele Hovey
Jacob Maurino
Jared Maurino (pending fingerprint clearance)

Errol Campbell - Tech Department Substitute 7/12/21 - 8/31/21

5. Approved to certify the following administrators as Lead Evaluators for the District's 2021-22 Annual Professional Performance Review Plan (APPR) as required by the Commissioner of Education: Karin Cyganovich, Patrick Cullinan, Melissa Mitchell, Gretchen Sukdolak, Maureen George, Scott Zipp, and Steven Wright.
6. Approved that the Board of Education establish a list of Impartial Hearing Officers in accordance with Section 200.2e of the Regulations of the Commissioner of Education. The list will be the county list maintained in the Impartial Hearing Reporting System.
7. Approved the Board President or Vice-President to appoint an Impartial Hearing Officer when the Board does not have a regular meeting scheduled on a day when an appointment of an impartial hearing officer needs to be made.
8. Approved the following facility request(s) pending any possible internal conflict and receipt of the required Certificate of Insurance; and pending any revised decision/guidance related to the current health crisis. CDC COVID guidelines are to be followed by all groups: Erie 1 BOCES - Requests the use of the high school auditorium for their LPN gradation ceremonies on Wednesday, November 10, 2021 and Monday, May 9, 2022 from 4 pm - 8 pm; Erie County Music Educator's Association - Request the use of the high school auditorium, band/chorus rooms, middle/high school cafeteria, and C-121 to host the All Erie County Jazz Festival on Friday, March 11, 2022 from 3 - 9:30 pm and Saturday, March 12, 2022 from 8 am - 4 pm.
9. Approved the appointment of Krystal Washburn as the Dignity Act Coordinator at the High School effective September 2, 2021, due to a retirement.
10. Approved to create one full time probationary position of Business Administrator.
11. Approved the adoption of the 2021-22 Code of Conduct as proposed at the public hearing on June 15, 2021.
12. Notice is given that the Board of Education shall hold a public hearing on the third day of August, 2021, during the regular meeting of the Board of Education beginning at 7:00 p.m., in a designated location in the High School Building located at 3600 Union Road, Cheektowaga, for further purpose of discussion of the Board of Education adopting the proposed 2021-22 District Safety Plan.
13. Approved the creation of elective courses as presented, to be offered to high school students beginning with the 2021-22 school year:

<u>Course</u>	<u>Credit</u>
Life Math - formerly Financial and Personal Math Measurement 101	1/2
Civics in Action	1
Sports Journalism	1/2
Digital Writing Workshop I: An Introduction to Broadcasting	1/2
Math and Foods	1/2
Computer Science Principles	1/2
History of Western New York	1/2
Food Wars	½

Dual College Credit Calculus
Dual College Credit Pre-Calculus

14. Approved the District membership in the Erie County Association of School Boards for the 2021-22 school year. The Association provides member boards' leadership & support to promote the effective management and delivery of services to public school students. The membership fee remains the same as 2020-21- \$6927.
15. Approved to appoint members to serve in the following positions -

Delegate to the Delegate Assembly	RENEE WILSON
Alternate to the Delegate Assembly	CAROL KIRIPOLSKY
Representative to the Budget and Finance Team	CAROL KIRIPOLSKY
Alternate to the Budget and Finance Team	YVONNE DOUGLASS
Representative to the Legislative Team	EDWARD SCHAEFER
Alternate to the Legislative Team	CAROL KIRIPOLSKY
16. Approved the budget transfer(s).
17. Approved the following purchases: Textbook(s)/Hardware - Heinemann - Books for Middle School and Union East classroom libraries, NYS contract quote in the amount of \$186,000.
18. Approved to declare the attached list of VHS media as surplus for the purpose of disposal.
19. The Board's approval is recommended for the increase in CSEA substitute pay as presented:

<u>Sub Title</u>	<u>New Hourly Rate</u>
Laborer	\$17.09
Cleaner	\$14.20
Clerk	\$16.24

Upcoming Meeting(s)

Regular Meeting
August 3, 2021
7:00 p.m., Raymond L. Carr Board Rm/LGI