

INTERCOM

CHEEKTOWAGA CENTRAL SCHOOL DISTRICT

"Intercom" is a synopsis of action taken at a board meeting. It does not replace the official minutes of the Board of Education.

July 6, 2022

The Board of Education, at its Special Meeting on July 5, 2022:

1. APPROVED that Jessica Hedges be appointed District Clerk for the 2022-23 school year at the approved stipend amount.
2. Administer Oath of Office to Newly Elected Trustee

Carol Kiripolsky
Edward W. Schaefer – to be administered within the required timeline
3. APPROVED the Appointment of Renee Wilson to Temporary Chairman of Reorganization Meeting
4. APPROVED the Election of Renee Wilson 2022-23 President
5. APPROVED the Election of Edward W. Schaefer 2022-23 Vice-President
6. APPROVED the Appointment of Scott Zipp to serve as Acting District Clerk during the 2022-23 fiscal year whenever the District Clerk is incapacitated or otherwise unavailable to perform her normal duties.
7. APPROVED that Nemma Estrada-Bogdan be appointed District Treasurer for the 2022-23 school year at the approved salary amount.
8. APPROVED that Lynne Schunk be appointed Deputy District Treasurer for the 2022-23 school year at the approved stipend amount.
9. Administered Oath of Office to the Above District Officials

Board President
Board Vice President – to be administered within the required timeline
Acting District Clerk
District Treasurer – to be administered within the required timeline
Deputy District Treasurer – to be administered within the required timeline

ORGANIZATION MEETING

10. APPROVED the appointment of Lumsden McCormick LLP as the external auditors; Drescher Malecki as the internal auditors; and Fiscal Advisors & Marketing as the financial services provider for the District effective July 1, 2022 through June 30, 2023.
11. APPROVED the Appointment Brian Krause as the District's Internal Claims Auditor effective July 1, 2022 through June 30, 2023, as per the terms of the agreement.
12. APPROVED the Purchasing policies in Section 5400 of the Cheektowaga Central School District Policy Manual be adopted for 2022-23 as required by Section 104-b of the NYS General Municipal Law.

13. APPROVED the Business Administrator LAURIE WIDMAN be appointed Purchasing Agent for the district and that the Director of Learning MAUREEN GEORGE be authorized to act in this capacity when the Business Administrator is unavailable.
14. APPROVED the following individuals be appointed Attendance Officers
 - Mr. Michael Fatta
 - Mr. Micah Hanford
 - Ms. Julia Hamels
 - Ms. Stephanie Anderson
 - Ms. Katie Daniels
15. APPROVED the following individuals be appointed as Officers of the Student Activity Fund for the 2022-23 school year:
 - Ms. Karin Cyganovich - President
 - Mr. Brian Hickson - Vice President (with authority to sign checks in the absence of either President or Treasurer, two signatures being required)
 - Lynne Schunk - Treasurer
16. APPROVED Hodgson Russ LLP and Webster Szanyi LLP as school attorneys for the 2022-23 fiscal year.
17. APPROVED the tentative agreement between Healthworks WNY and the Cheektowaga Central School District for physician services to be provided during the 2022-23 fiscal year, and authorizes the Superintendent to execute such agreement accordingly on its behalf.
18. APPROVED the following depositories for the funds as indicated:
 - NYLAF and M & T Bank, Evans Bank - All school funds (General, Cafeteria, Special Aid, Trust and Agency, Trust Expendable and Capital).
19. APPROVED the Authorization for Investment of Funds authorizing the Superintendent and the Business Administrator to invest funds in savings and other interest bearing accounts.
20. APPROVED the Superintendent be authorized to approve attendance at conferences, conventions, workshops.
21. APPROVED that the Business Administrator be authorized to transfer funds between and within functional budget units. The limits for such transfers shall be sums not exceeding \$10,000, as permitted by Commissioner's Regulation 170.2; AND that the Superintendent be authorized to transfer funds between and within functional budget units. The limits for such transfers shall be sums not exceeding \$25,000, as permitted by Commissioner's Regulation 170.2.
22. APPROVED the Superintendent be authorized to apply for Grants in Aid (State and Federal) as appropriate.
23. APPROVED the authorization to pay employees their regularly scheduled wages.
24. APPROVED the Authorization of the President of the Board and the Clerk to sign the agreement for continued participation in the National School Lunch Program for 2022-23.
25. APPROVED to authorized a one-signature plate in a facsimile check-signing device and also to authorize the District Treasurer or Deputy District Treasurer to sign checks by hand.
26. APPROVED the Setting of Date for Budget Hearing
 - The Annual Budget Hearing be held on
 - Tuesday, May 2, 2023, at 6:00 p.m. in the Board Room.**
27. RECOGNIZED that State Law requires that the Annual Meeting and Election be held on **Tuesday, May 16, 2023** the hours for the election run from 12:00 noon to 9:00 p.m. in the High School Band Room.

28. APPROVED to reimburse persons on school district business using private vehicles at whatever the current IRS standard mileage rate is as required by negotiated agreements with the various employee associations. The current rate is 62.5 cents/mile.
29. APPROVED the Business Administrator be designated the individual responsible for the certification of payrolls as required by Civil Service Law and that the Superintendent be authorized to certify payrolls in the absence of the Business Manager.
30. APPROVED the Business Administrator be designated the district's Record Retention Officer and Records Access Officer for the 2022-23 school year.
31. APPROVED the Cheektowaga Bee as the official newspaper for the district for 2022-23.
32. APPROVED the Director of Facilities be designated AHERA Compliance Officer for the district.
33. APPROVED the Assistant Superintendent and Director of Pupil Services be designated Human Rights Officers for the district.
34. APPROVED the Appointment of Insurance Carrier, the Board hereby approves the appointment of Utica National Insurance Group as the District's provider of specialty coverages and risk management services the 2022-23 fiscal year.
35. APPROVED the Continuation of Current Policies, the current policy manual remains in effect for the 2022-23 school year unless specifically modified by the Board of Education.
36. APPROVED the Tenure Recommendation for:

Rachel Williams
Tenure Area: Special Subject Tenure Area of Music
Effective Tenure Date: January 24, 2023

37. APPROVED the Appointment(s) as presented pending receipt of required certification if applicable:

Kayci Hauser
Tenure Area: Special Subject Tenure Area of School Psychologist
Probationary Appointment: August 1, 2022 – July 31, 2026

Jerome McDowell
Title: Custodian (FT)
Initially Assigned: Union East
Effective date: July 18, 2022

Samantha Winston
Title: Lunch Monitor
Initially Assigned: Union East
Effective date: June 14, 2022

Kelly Giuga
Title: Cleaner PT (holds another PT cleaner position 21-22)
Initially Assigned: Union East
Effective date: July 6, 2022

38. APPROVED the 2022 Summer Program Appointments

Middle School Teachers
Sharon Campbell
Cassandra Wark
Jennifer Lewis
Marissa Welch
Ann Dobson

Union East Aides
Ruby Balistreri
Regina Szachta
Kim Stiglmeier

39. APPROVED the Interscholastic Coaching Appointment(s) for the 222-23 fall sports season, pending receipt of the required certificates; stipends per contractual agreement and/or may be prorated according to the length of the season due to COVID restrictions and/or consistent with Executive Orders.

<u>Sport/Level</u>	<u>Coach</u>
Varsity Cheerleading	Sierra Gray
Asst Varsity Football	Deqwann Robinson
Asst Football	Ed Hulton (partial stipend)
Asst Football	Jonah Wager (partial stipend)
Asst Football	Jihad Butler (partial stipend)
Modified Football	Julius Davis
Asst Modified Football	Joel Hill
Modified B Soccer	Michael Buscaglia

40. APPROVED the coaching realignment for the 2022-23 fall sports season as presented:

<u>Sport/Level</u>	<u>Coach</u>
G Volleyball Asst	Allyson Shanley (moving from JV G Volleyball coach)

41. APPROVED the terms of employment for the non-represented employees pursuant to each of the terms and conditions presented; and authorized the Superintendent to execute same.
42. APPROVED the placement of students as indicated on his/her Individual Education Plan (I.E.P.) and as listed in the CPSE minutes as well as all other recommended changes and annual reviews as listed in the minutes.
43. APPROVED the appointments of the presented staff members as CSE and CPSE chairpersons for the 2022-23 school year:

Jeanne Kornowicz, School Psychologist
Alison Napier, School Psychologist
Jocelyn Massaro, Physical Therapist
Brian Pane, Special Education Teacher
Cara Santoro-Rasnick, Special Education Teacher
Allyson Shanley, Special Education Teacher
Ryan Rogers, Special Education Teacher

44. APPROVED Parent Members (CSE/CPSE) As required by Commissioner's Regulations, the Board's approval is recommended for the appointment of Parent Members (CSE/CPSE) if needed, as presented:

Kristen Bartnik
Heather DuBard
Theresa Keohane
Renee Wilson

45. APPROVED to establish a list of Impartial Hearing Officers in accordance with Section 200.2e of the Regulations of the Commissioner of Education. The list will be the county list maintained in the Impartial Hearing Reporting System.
46. APPROVED the attorney(s) of Erie 1 BOCES Labor Relations Services as its designated impartial hearing officers under Civil Service Law Section 71 and 73 for the purpose of conducting such hearings.
47. APPROVED the APPR Lead Evaluators Certification Approval, the following administrators as Lead Evaluators for the District's 2022-23 Annual Professional Performance Review Plan (APPR) as required by the Commissioner of Education: Union East Principal, Middle School Principal, High School Principal, Director of Learning, Director of Technology, Director of Pupil Services, Assistant Superintendent, and Superintendent.

48. APPROVED the 2022-23 Code of Conduct.
49. APPROVED the Group(s) Requesting Use of District Facilities pending any possible internal conflict and receipt of the required Certificate of Insurance; and pending any revised decision/guidance related to the current health crisis. CDC COVID guidelines are to be followed by all groups: Girl Scout Troop 34322
50. APPROVED the proposed settlement terms of the tax assessment proceedings for the property(ies) as presented:
- 2331 GB Properties LLC
Speedway LLC (2633 Genesee Street)
David M Gordon (2669 Union Road)
Bottling Group LLC (2770 Walden Ave)
51. APPROVED the Treasurer's Report for the month of March 2022
52. APPROVED the designation of district staff for credit card usage as required by District Policy 5321, Use of District Credit Card, pending policy modification.
53. APPROVED ECASBs Team / NYSSBA Appointments
- a. Delegate to the Delegate Assembly
Alternate to the Delegate Assembly - RENEE WILSON
- b. Representative to the Budget and Finance Team - PAUL NAZZARETT
Alternate to the Budget and Finance Team - YVONNE DOUGLASS
- c. Representative to the Legislative Team - EDWARD W. SCHAEFER
Alternate to the Legislative Team - CAROL KIRIPOLSKY
54. APPROVED NYSSBA Representatives
- Voting Rep: RENEE WILSON
Alternate: EDWARD W. SCHAEFER
Legislative Liaison: RENEE WILSON
Alternate: EDWARD W> SCHAEFER
55. APPROVED the 2022-23 Board Goals.
56. Held a Public Hearing for the purpose of discussion on the proposed District-Wide Safety Plan. Anticipated action to adopt the updated District-Wide Safety Plan for the 2022-23 school year will take place at the Board of Education meeting on August 2, 2022.

Upcoming Meeting(s)

**August 2, 2022
At 6:00 pm**